

Toms River, New Jersey, December 21, 2016

A Regular Meeting of the Board of Education of the Toms River Regional Schools took place at Toms River High School North, 1245 Old Freehold Road, Toms River, New Jersey on Wednesday, December 21, 2016 at 6:00 P.M.

Board President Robert Onofrietti read the following Opening Statement:

“Good Evening, Welcome to a Regular Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press on December 8, 2016, which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

A roll call of attendance indicated the following Board Members were present: Mr. Russel Corby, Mrs. Gigi Esparza, Mr. Joe Nardini, Mr. Christopher Raimann, Mr. Sigurdson, Mrs. Loreen Torrone and Mr. Robert Onofrietti.

Mr. Giovine arrived 6:15 p.m.
Mrs. Gloria McCormack was absent.

Also in attendance were Superintendent Healy, Assistant Superintendents, McKenna, Natanagara, Coleman, Business Administrator Doering, Board Secretary Saxton, Board Attorney Leone, guests and press were also present at the meeting.

EXECUTIVE SESSION RESOLUTION- 6:04 P.M.

A motion was made by Mr. Sigurdson, seconded by Mrs. Torrone and carried that the following Executive Session Resolution be approved:

Resolved, that the Board of Education, at this time, move to a closed session to be held at the executive session meeting room at Toms River High School North, Toms River, New Jersey, for the purpose of:

Executive Session Resolution – Personnel; Student HIB Appeal ID # 46488; Legal/Litigation – Modification of Pre-Existing Tuition Settlement Agreement # 51439, # 53953, Employee # 10130, # 13454, Telephone System, Artificial Turf at Elementary Schools, MJR; ESEA 2016 Accountability Profiles; Harassment, Intimidation and Bullying Report; Fire & Security Drill Report; Suspension Report; TREA Negotiations; Other. Subject to change.

as outlined under the Open public Meetings Act.

The Board of Education does not at this time, anticipate public action on the matter at this evening's public meeting. When, and if, the Board of Education does take action on any of the other matters so noted, the action will be taken in public session.

All members present voting Aye.

RETURN TO REGULAR SESSION – 7:37 P.M.

A motion was made by Mrs. Torrone, seconded by Mr. Nardini and carried that the Board return to Regular Session at 7:37 P.M.

All members present voting Aye.

PLEDGE OF ALLEGIANCE

Board President Mr. Onofrietti led the Board and audience in the Pledge of Allegiance.

SUPERINTENDENT COMMENTS

In difficult financial times, we have all been extra diligent in seeking additional revenue sources not just to maintain the status quo, which can be challenging enough, but to constantly improve educational opportunities for all Toms River Regional District children.

Because of the anticipated budget challenges, the board has made as one of its goals to increase alternate revenue sources, through advertising, corporate sponsorships, the increase of events at our Arena and other facilities and through the grant process. To date we have been successful in many areas, with new and expanded partnerships, sponsorships, and grants. Thanks to the financial support of the Grunin Foundation, we've been able to increase our efforts this year by employing, at their expense, a grant writer, Mike Kenny, who was introduced to the Board and the public in October. I am pleased to share our latest success: Mr. Kenny pursued and helped us win a nationwide

competitive grant in the amount of \$180,000 from the Environmental Protection Agency. This 180k will help finance the purchase of new and more environmentally friendly buses, while supporting our existing bus replacement plan. I'd like to thank HSS Science Teacher Christine Girtain for bringing this grant to our attention. Additionally, we have been preliminarily approved by the NJDOE for a \$100,000 grant to support a summer elementary program at one of our title one schools. Many of our initiatives have involved staff members from throughout the district, and we will always recognize these efforts. We encourage our staff to continue to bring grant opportunities to our attention as Christine Girtain and others have done.

You will be hearing at subsequent meetings about other grants that we have won and are awaiting formal recognition by the grant bodies, and I am excited to share with you the opportunities for our children that these grant awards will afford us.

This evening marks the last Board of Education meeting for two of our outgoing BOE members, Mrs. Gloria McCormack and Mr. Jim Sigurtzen. They were both approved on January 7, 2014 and are completing their 3 year term at the conclusion of this month. I first met Gloria and Jim during the interview process nearly three years ago. To this day the thing that I admire and respect the most about them is that their focus has never once wavered from being student centered and working tirelessly with their fellow board members and this administration in support of our school community. Our board members are volunteers. In their three years on the board, Gloria and Jim have devoted countless hours often consisting of late nights and weekends and away from their families. I have had the privilege of being part of those hours where much has been accomplished and where our school community has benefited from their service. Most importantly and above all else, I have found Gloria and Jim to be people of integrity, moral character and genuinely concerned about the welfare of people. They are kind and caring people who will be missed. On behalf of my central office administrative team and our school district I want to thank Jim and Gloria for their service and wish them all the best in health and life.

Lastly, I want to wish the members of our board of education, fellow administration, faculty, support staff, students and the entire TRRS community a very happy holiday season and healthy and happy New Year.

STUDENT AWARDS

The list of student, staff and volunteer award recipients is attached to the minutes.

STUDENT REPRESENTATIVES:

Sofia Moderno, High School East
Emily Federici, High School North
Gerald Harney, High School South

Student Representatives from all three high schools updated the Board on the academic and athletic successes taking place at their respective schools, as well as events taking place and fund raising activities.

COMMITTEE REPORTS/BOARD COMMENTS

Budget & Finance Committee – Mr. Corby

The Budget and Finance Committee of the Board of Education of the Toms River Regional Schools met on December 14, 2016 at 1144 Hooper Avenue, Toms River, New Jersey in Conference Room A at 6:30 P.M. Committee Chair, Russell Corby, read the following opening statement:

“Good evening, welcome to the Budget and Finance Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press on December 8, 2016 which constituted at least 48 hours notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Rob Onofrietti, Loreen Torrone, Gigi Esparza, Ben Giovine, Gloria McCormack, Joe Nardini and Chris Raimann, Superintendent- Dave Healy, Assistant Superintendents- Debra McKenna, Dr. Marc Natanagara and John Coleman and Business Administrator- Bill Doering and Board Secretary- Wendy Saxton. The meeting was open to the public and an opportunity for public comment was provided.

As we do every month, the committee reviewed the expenditures listed on the Purchasing Agenda, which was posted in the Board’s Google Docs folder prior to the Budget and Finance Committee meeting. The Purchasing Agenda also included items of zero value, bids and resolutions. Questions were asked by various individual board members, which were answered by Mr. Doering and other members of the

administration. The Purchasing Agenda for this month is in the amount of \$1,601,919.07 for the 2016-17 school year. The Budget & Finance Committee is recommending the approval of the Purchasing Agenda by the full Board.

The committee then reviewed the District lease, sponsorship and other rental agreements and these are also being recommended for board approval. The committee was then advised that the lease renewal for 54 Washington Street will be on the December 21, 2016 Board agenda. This is a long-standing agreement whereby the district leases 54 Washington Street from the Township of Toms River for \$1 annually. The next lease agreement is also proposed as a 10-year agreement, with 2, 5-year renewal options.

The committee was then advised that a district application for a grant from the United States EPA was awarded for an amount of \$180,000 towards the purchase of 9, 54-passenger school buses, which will conform with our district, multi-year bus replacement schedule. The district is most appreciative of the efforts of our district Grant Writer Michael Kenny, who developed and submitted the application, as well as High School South Science Teacher Christine Gertain, for alerting the district to this excellent grant opportunity.

Finally, the district auditors, Wiss & Company, presented the 2015-16 Comprehensive Annual Financial Report as well as the separate management report. Mr. Gannon explained that we again have an unmodified or clean audit opinion, and he discussed key areas in the financial and management reports. With regards to the district fund balances, the district was able to fund the \$2 million approved as a maximum at the June 2016 Board meeting for both the Capital Reserve and the Maintenance Reserve. Mr. Gannon then highlighted the comments in the auditor's management report, of which 2 require corrective action. Mr. Gannon again commended the Business administrator and Board Secretary for the condition of the financial records and for having solid internal controls in place with regards to financial reporting and the processing of financial transactions. As we did last year, we will be applying for the Certificate of Excellence in Financial Reporting for the 2015-16 Comprehensive Annual Financial Report.

Building & Grounds Committee – Mr. Giovine

The Building and Grounds Committee of the Board of Education of the Toms River Regional Schools met on December 14, 2016 in Conference Room A at 1144

Toms River, New Jersey, December 21, 2016

Hooper Avenue, Toms River, New Jersey at 7:30 P.M. Committee Chair, Ben Giovine, read the following opening statement:

“Good evening, welcome to the Building and Grounds Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press on December 8, 2016 which constituted at least 48 hours’ notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members- Rob Onofrietti, Loreen Torrone, Russell Corby, Gigi Esparza, Gloria McCormack, Joe Nardini and Chris Raimann, Superintendent- Dave Healy, Assistant Superintendents- Debra McKenna, Dr. Marc Natanagara and John Coleman, Business Administrator- Bill Doering and Educational Facilities Manager- Mark Wagner. The meeting was open to the public and an opportunity for public comment was provided.

The committee discussed the projects and ongoing work in and around our buildings, including the following:

- South Toms River Elementary- phase 2 and 3 of the upstairs hallway carpet replacement project is now complete.
- Walnut Street Elementary- the boiler project is complete and the units are operational. We are just awaiting final close out documents.
- High School North- it is recommended that the bids for the new F-wing boilers be rejected and re-bid, based on the need to update a section in the bid documents that requires further clarification.
- District-wide: State mandated Lead testing- a purchase order for the testing has been issued. The district is completing the Quality Assurance Action Plan (QAAP) as well as the Lead Drinking Water Sampling Plan for consultant review, and the testing shall commence shortly based on the final schedule established with the consultant. The schedule shall address the elementary schools, intermediate schools and then the high schools. It was also noted that the consultant will assist in the submission process in seeking State reimbursement for testing costs.
- District-wide: the district is preparing for winter snowfall, including verifying salt supplies and contracts, and testing and checking equipment. The district is also

prepared with interlocal agreements when storm needs warrant additional outside resources.

- High School North- the committee was advised that the district, on a pilot basis, installed a new “Bottle Filling Station” so students could refill water bottles with filtered water. Based on the results of this initiative, the district will consider phasing in the installation of such stations at other schools as well

The Building and Grounds Committee meeting resumed at 9:00 P.M. as scheduled and as noted in the published agenda, for the purpose of discussing the Facilities Condition Assessment. At this time, the committee was joined by Tom Brys from Maser Consulting, Bob Ventriglia from DCO Energy and Brad Blickenderfer from CDI/LR Kimball. The meeting was also open to the public and an opportunity for public comment was provided.

- Tom Brys from Maser Consulting made a third presentation regarding the Facility Condition Assessment, and specifically provided more details regarding the Energy Savings Improvement Program (ESIP), as well as some other areas that are recommended to be reviewed in the near future. Also presented was an estimated timeline and anticipated soft costs to prepare plans and documents. With regards to the ESIP process, the next step is to complete the Local Government Energy Audit (LGEA) for the remaining 9 schools. Concurrently, Maser, CDI/LR Kimball and DCO Energy will begin developing the Energy Savings Plan. Subsequent to that plan being completed and approved, as required by NJ BPU, the district will need to have a Measurement and Verification Plan as well as a Third Party Review.
- Mr. Brys also discussed Maser’s recommendations that the district prepare a district-wide paving plan, prepare a feasibility study and cost estimate to address the confined space at High School East housing the electrical switchgear, as well as the district proceeding with implementing certain priority 1 and 2 general repairs costing \$100k-\$200k and utilizing internal resources.
- The committee agreed that Maser consulting should proceed with facilitating the next LGEA energy audits (for 9 schools) and to develop the Energy Savings Plan. The committee also agreed that Maser should proceed with preparing a district-wide paving plan, and preparing a feasibility study and cost estimate to address the confined space at High School East. The committee also agreed that Maser should

coordinate with the district Facilities Department regarding the priority 1 and 2 general repairs costing \$100k-\$200k utilizing internal resources.

Curriculum Committee – Mrs. Torrone

The Curriculum Committee of the Board of Education of the Toms River Regional Schools met on December 14, 2016, in Conference Room A at 1144 Hooper Avenue, Toms River, New Jersey at 8:30 P.M. Committee Chair, Loreen Torrone, read the following opening statement:

“Good evening, welcome to the Curriculum Committee Meeting of the Board of Education of the Toms River Regional Schools. Notice of this meeting was published in the Asbury Park Press on December 8, 2016 which constituted at least 48 hours’ notice as required by law under the Open Public Meetings Act.”

In addition to the Committee Chair, in attendance were Board members, Russell Corby, Gigi Esparza, Ben Giovine, Gloria McCormick, Joe Nardini, Robert Onofrietti Jr., and Christopher Raimann, Superintendent- David Healy, Assistant Superintendents- Debra McKenna, Dr. Marc Natanagara and John Coleman, Business Administrator- William Doering and Directors of Curriculum Norma DeNoia & Cara DiMeo, Dr. Estee Mailot, Director of Funded Programs/District Test Coordinator. The meeting was open to the public and an opportunity for public comment was provided.

Dr. Estee Mailot, Director of Funded Programs and Testing, informed the board the NJDOE has released the 2016 ESEA Accountability Profiles to the districts. The profiles include participation, attendance and graduation rate data for our district and each school within the district. As per the NJDOE memo dated November 15, 2016 this information is currently embargoed; therefore, Dr. Mailot will make a presentation to the board in executive session on December 21, 2016 to summarize the data and action plans. Once the embargo is lifted by the NJDOE the data within the profiles will be made available to the public through the School Performance Reports.

Secondary Curriculum Director, Ms. DeNoia, provided an update on the progress of the high school Career Academies to debut in September 2017. The intent of the academies is to increase rigor, offer more choices, and prepare students for college and careers. High School North will be the site for the Arts Academy, which will include schools of Fine Arts, Performing Arts and Digital Arts. High School South will host the Business Academy, with schools of Finance, Real Estate, and Entrepreneurship. High School East will be the home of the STEAM Academy and its schools of Biomedicine, Engineering,

and Environmental Sustainability, which will fold in our already established marine sciences academy.

One assistant principal at each high school will serve as Academy Principal: Ms. Dana Chibarro at South, Mr. Kevin McCann at East, and Mr. Chris Madigan at North. The curriculum being designed by staff is problem-based and interdisciplinary, and students will be supported by a model similar to our successful Freshman Academies. Entrance criteria have been established, and the high school course selection guides are being updated with Academy information. A web site will also be released shortly. Intermediate parents were provided information at Back to School Nights in September. Presentations to 8th graders are set for next week, with parent meetings planned for January. Students will be notified in March if they have been accepted.

Ms. DiMeo reviewed last week's half day professional development training which expanded on the state required training on Harassment, Intimidation, and Bullying (HIB), by considering each building's actual data and the results of surveys. The staff dialogue that ensued for the duration of the professional time centered around data related to culture and climate.

Mrs. DiMeo informed the board that all administration attended a data workshop presented by Dr. Tracey Severns. This workshop was designed to provide information on how to use a variety of data sources that can be helpful to inform instruction in the classroom as well as other areas such as climate and culture, HIB, etc. Tools for presenting data such as the data carousel were demonstrated and provided feedback and discussion among the participants.

Ms. DiMeo also discussed the current use of Mystery Science at our elementary schools to meet the demands of the Next Generation Science Standards. The elementary schools will be piloting two alternate instructional resources from January through April. The pilot committee will consist of nearly 50 teachers representing kindergarten, second and fourth grade. Dr. Natanagara shared conversations among the curriculum team, technology department and staff centering around student access to computing devices to facilitate moving to a more digital curriculum. The Board expressed interest in more details on this area, which will be presented at an upcoming Technology Committee Meeting.

Middle school staff and students are currently piloting Achieve 3000, which helps establish student reading levels using a variety of nonfiction, leveled articles and embedded assessment questions. Using scaffolding, it improves student comprehension

and fluency. About 30 elementary teachers are interested in piloting the resource moving forward as well, and a pilot will begin in the new year for grades 4 & 5.

Elementary Word Study training will take place in the spring for all elementary teachers. This training will be utilizing the Words Their Way approach to language acquisition and all district staff have been identified for two tiers of training based on current experience. The resources and activities will support the development of strong literacy skills directly related to oral reading, spelling, vocabulary and comprehension.

Personnel Committee – Mr. Onofrietti

A Personnel Committee Meeting of the Board of Education of the Toms River Regional Schools took place at the Administrative Offices, 1144 Hooper Avenue, Conference Room A, Toms River, New Jersey on December 14, 2016 at 6:00p.m. This meeting is not publicly advertised as the committee reviews personnel information which includes names of individual staff member as well as possible new staff members.

In attendance were Gloria McCormack, Chair, committee members Christopher Raimann and Loreen Torrone. Also attending was David Healy, Superintendent of Schools, Robert Onofrietti, Jr., Board President, John Coleman, Assistant Superintendent and Marc Natanagara, Assistant Superintendent of Operations

The meeting was opened at 6:00p.m. by Chair, Gloria McCormack. David Healy, Superintendent, discussed with the members the certified personnel being recommended for employment, as well staff recommendations for extra-curricular positions being recommended for employment at the board meeting on Wednesday, December 21, 2016. Each candidate's qualifications were reviewed and questions answered.

Policy Committee – Mrs. Esparza

The Policy Committee of the Board of Education of the Toms River Regional School took place at 1144 Hooper Avenue, Conference Room A on Wednesday, December 14, 2016.

Committee Chair Gigi Esparza read the following Opening Statement:

“Good Evening, Welcome to a Policy Committee Meeting of the Board of Education of the Toms River Regional Schools.”

“This meeting was announced to the public through a notice published in the Asbury Park Press on December 8, 2016, which constituted at least 48 hour notice as required by law under the Open Public Meetings Act.”

In attendance were Committee Chairperson Gigi Esparza and Committee Member Gloria McCormack. Also present were Board President Rob Onofrietti and Vice President Loreen Torrone, and Board members, Joseph Nardini, Christopher Raimann, Ben Giovine and Russell Corby; Superintendent of Schools Dave Healy, Business Administrator William Doering, and Assistant Superintendents, John Coleman, Debra McKenna and Marc Natanagara.

John Coleman, Assistant Superintendent, presented the following policies and regulations for review and deliberation in preparation for the first reading at the Board of Education meeting on December 21, 2016:

- Policy 2415.30 – Title I – Educational Stability for Children in Foster Care (M)
- Policy and Regulation – 5330.01 – Administration of Medical Marijuana (M)
- Policy 9150 – School Visitors

Members of the public were provided the opportunity to comment.

INQUIRIES FROM GUESTS AND PRESS - AGENDA ITEMS ONLY
(limited to 3 minutes as per Board Policy # 0167 – Public Participation in Board Meetings, the first public session will be limited to a total of 30 minutes).

Ms. Whittikir discussed policy of acceptance on medical marijuana and the Board at committee meeting.

PRESENTATION AND APPROVAL OF THE COMPREHENSIVE ANNUAL FINANCIAL REPORT, AUDITOR’S MANAGEMENT REPORT & CORRECTIVE ACTION PLAN (attached)

Dave Gannon, from Wiss & Compny, presented the Comprehensive Annual Report & Auditor’s Management Report.

A motion was made by Mr. Corby, seconded by Mr. Giovine and carried that the Approval of the Comprehensive Annual Financial Report, Auditor's Management Report & Corrective Action Plan (attached) be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF REVISED 2016-2017 PUPIL CALENDAR (attached)

A motion was made by Mrs. Torrone, seconded by Mr. Onofrietti and carried that the Approval of the Revised 2016-2017 Pupil Calendar (attached) be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF FIRST READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS

- Policy 2415.30 – Title I – Educational Stability for Children in Foster Care
- Policy and Regulation 5330.01 – Administration of Medical Marijuana
- Regulation 9150 – School Visitors

A motion was made by Mrs. Esparza, seconded by Mrs. Torrone and carried that the Approval of the First Reading of the following Policies/Regulations and Bylaws be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL AND ADOPTION OF SECOND READING OF THE FOLLOWING POLICIES/REGULATIONS AND BYLAWS

- Policy 1220 – Employment of Chief School Administrator (M)
- Policy 3111 – Creating Positions
- Policy 3141 - Resignation
- Policy and Regulation 3144 – Certification of Tenure Charges
- Policy 3159 - Teaching Staff Member/School District Reporting Responsibilities
- Policy and Regulation 3240 – Professional Development for Teachers and School Leaders (M)
- Policy 4159 – Support Staff Member/School District Reporting Responsibilities
- Policy 4351 – Healthy Workplace Environment
- Policy 5305 – Health Services Personnel
- Policy 5460 – High School Graduation (M)

A motion was made by Mrs. Esparza, seconded by Mrs. Torrone and carried that the Approval and Adoption of Second Reading of the following Policies/Regulations and Bylaws be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF RESOLUTION (attached) AND EXTENSION OF LEASE AGREEMENT WITH THE TOWNSHIP OF TOMS RIVER REGARDING THE BUILDING AND PROPERTY AT 54 WASHINGTON STREET (attached)

A motion was made by Mrs. Torrone, seconded by Mr. Giovine and carried that the Approval of Resolution (attached) and Extension of Lease Agreement with the Township of Toms River regarding the Building and Property at 54 Washington Street (attached) be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF RESOLUTION OF THE BOARD OF EDUCATION OF THE TOMS RIVER REGIONAL SCHOOL DISTRICT IN THE COUNTY OF OCEAN, NEW JERSEY, AUTHORIZING AN ENERGY AUDIT OF SEVERAL OF THE SCHOOL DISTRICT'S FACILITIES, AUTHORIZING MASER CONSULTING, P.A. TO PROCEED WITH THE DEVELOPMENT OF AN ENERGY SAVINGS PLAN, AND AUTHORIZING OTHER NECESSARY AND RELATED ACTIONS

A motion was made by Mr. Corby, seconded by Mrs. Esparza and carried that the Approval of Resolution of the Board of Education of the Toms River Regional School District in the County of Ocean, New Jersey, Authorizing and Energy Audit of Several of the School District's Facilities, Authorizing Maser Consulting, P.A. to Proceed with the Development of an Energy Savings Plan, and Authorizing other Necessary and Related Actions be approved.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF HARASSMENT, INTIMIDATION AND BULLYING REPORT

A motion was made by Mrs. Torrone, seconded by Mrs. Esparza and carried that the Approval of the Harassment, Intimidation and Bullying Report be approved:

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF FIRE & SECURITY DRILL REPORT

A motion was made by Mrs. Torrone, seconded by Mr. Onofrietti and carried that the approval of the Fire & Security Drill Report be approved:

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF DISTRICT FACILITY LEASE, SPONSORSHIP AND OTHER RENTAL AGREEMENTS (attached)

A motion was made by Mr. Corby, seconded by Mrs. Esparza and carried that the approval of the District Lease, Sponsorship and Other Rental Agreements be approved:

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF MINUTES (Regular and Executive, where applicable)

A motion was made by Mrs. Esparza, seconded by Mr. Nardini and carried that the Approval of minutes November 22, 2016 be approved:

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL OF BILLS

A motion was made by Mr. Corby, seconded by Mr. Giovine and carried that the following bills be approved for payment:

General	\$	7,962,909.89
Cafeteria	\$	169,774.23
Payroll (Gross) November 4, 2016	\$	5,456,676.24
(Gross) November 8, 2016	\$	142,976.30
(Gross) November 23, 2016	\$	6,427,600.79

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

BOARD SECRETARY'S AGENDA

A motion was made by Mr. Corby, seconded by Mrs. Esparza and carried that the Board Secretary's Agenda be approved as follows:

School Year 2016-2017

Purchases – Pages 1 through 39- \$1,601,919.07

Zero Values	Award of Bids
Student Transportation	Jointures
Permission to Advertise	

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

APPROVAL AND CERTIFICATION OF THE BOARD SECRETARY'S MONTHLY FINANCIAL REPORTS

Pursuant to N.J.A.C. 6A:22.1.11(c), I, Wendy Saxton, Board Secretary, certify that as of October 2016 no budgetary line items account has obligations and payments (contracted orders) which exceed the amount appropriated by the District Board of Education pursuant to N.J.S.A. 18A:22-8-1, that the district's accounts have been reconciled and are in balance.

Through the adoption of this resolution, we the Toms River Board of Education, pursuant to N.J.A.C. 6A:22-2.11(c), certify that as of October 2016 after a review of the Secretary's monthly report (appropriations section) and upon consultation with the Business Administrator and other appropriate district officials, that to the best of our knowledge, no major account or fund has been over expended in violation of N.J.A.C. 6A:22-2.11 (c) and that sufficient funds are available to meet the district's needs.

A motion was made by Mr. Corby, seconded by Mr. Giovine and carried that the Approval and Certification of the October 2016 Secretary's Monthly Financial Reports be approved:

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

PERSONNEL AGENDA + ADDENDUM

PERSONNEL ITEMS 1- 24

A motion was made by Mr. Giovine, seconded by Mrs. McCormack and carried that the following resolution be approved:

CERTIFICATED STAFF 1-8:

1. Recommended for Employment:

{Code = (R) Replacement; (TR) Temporary Replacement}

			\$
A.	<u>Kenneth H. Cornine</u> IN Computer Literacy	(R) 1/3/2017 - 6/30/2017	51,550* (Prorated)
B.	<u>Abigail L. Newsome</u> IS Computer Literacy	(R) 2/1/2017 - 6/30/2017	54,050* (Prorated)
C.	<u>Gemma M. Pyzik</u> CG Grade 1	(R) 1/3/2017 - 6/30/2017	51,550* (Prorated)
D.	<u>Taylor J. Shanley</u> ED Sped RR	(R) 1/3/2017 - 6/30/2017	53,450* (Prorated)
E.	<u>Donna Sanford</u> SB Interpreter (Part-time)	(R) 1/3/2017 - 6/30/2017	10,800* (Prorated)
F.	<u>Amy Tan</u> ED+ Vocal Music	(R) 1/3/2017 - 6/30/2017	51,550* (Prorated)

****Salary Pending TREA Negotiations***

NOTE: The law on background checks requires clearance prior to any employment becoming final

2. Recommended Change of Employment:

{Code = (R) Replacement; (TR) Temporary Replacement}

		<u>Change to:</u>	
A.	<u>James J. Klass</u> PB Grade 4	BWD Interim Supervisor (TR) 1/23/2017 - 6/30/2017	\$92,200 (Prorated)
B.	<u>Kimberly A. Muir</u> BWD Supervisor	BWD Interim Principal (TR) 1/23/2017 - 6/30/2017	+\$5,000 (Prorated)

3. Recommended Degree Changes/Salary Adjustments effective 9/1/2016 - 6/30/2017:

	<u>From:</u>	<u>To:</u>	<u>\$</u>
A. <u>Jenna M. Christie</u> IS Math Gr. 6	BA	BA+30	+2,700*

**Salary Pending TREA Negotiations*

4. Recommended Salary Adjustments:

A. <u>Debra A. Weltner</u> SB+ Supplemental	12/22/2016 - 6/30/2017 (teaching one additional period per day)	+7,753.33* (Prorated)
--	---	--------------------------

**Salary Pending TREA Negotiations*

5. Recommended Anthony J. Gaita for employment as HSN Interim Assistant Principal at a rate of \$400.00 per day effective 1/3/2017 until 4/3/2017.

6. Recommended Leave of Absence Requests:

A. <u>Brianne A. Bates</u> IE Language Arts Gr. 7	Family	4/18/2017 - 6/30/2017
B. <u>Mary A. Berman</u> IE Art	Family	1/3/2017 - 3/31/2017 (revised leave start date)
C. <u>Erin M. Cosentino</u> HSE Sped RR	Family	12/2/2016
D. <u>Allison B. Coyle</u> IN Science Gr. 8	Maternity	1/21/2017 - 3/31/2017
E. <u>Catherine A. Daly</u> PB Sped RR	Maternity	2/12/2017 – 6/30/2017
F. <u>James P. Gilligan</u> ED Grade 5	Family	11/28/2016 12/5/2016 - 12/6/2016 12/8/2016 - 12/13/2016
G. <u>Jill Hawthorne</u>	Family	1/3/2017 - 3/6/2017

Toms River, New Jersey, December 21, 2016

	IN Art		(revised leave start date)
H.	<u>Angela E. Howell</u> HSE Math	Family Maternity	1/5/2017 - 3/29/2017 3/30/2017 - 6/30/2017 (revised leave dates)
I.	<u>Melissa N. Lockhart</u> PB Kindergarten	Family	1/3/2017 - 2/13/2017 (revised leave dates)
J.	<u>Christopher A. Loeffler</u> HSN Vocal Music	Family	1/3/2017 - 2/24/2017 (revised leave start date)
K.	<u>Audre Ruzga</u> HSN Math	Family	12/5/2016 - 12/9/2016
L.	<u>Amy L. Santonastaso</u> HSE English	Family	1/4/2017 - 3/29/2017 (revised leave dates)
M.	<u>Tiffany A. Scamporino</u> BWD Grade 1	Family	4/24/2017 - 6/2/2017
N.	<u>Brooke B. Schlosser</u> STR Grade 5	Maternity Ext.	12/24/2016 - 1/31/2017
O.	<u>Giuseppina Silver</u> PB Grade 1	Family	1/5/2017 - 2/16/2017 (revised leave dates)
P.	<u>Donna M. Torre</u> BWD Grade 1	Family	2/14/2017 - 4/6/2017
Q.	<u>Melissa Touevski</u> HSN Math	Family	3/21/2017 - 6/12/2017
R.	<u>Thomas J. Trotta</u> HSE Sped CI	Family	11/14/2016 - 12/9/2016 (revised leave end date)
S.	<u>Alyssa L. Vigliante</u> HSN Sped RR	Medical Ext.	1/15/2017 - 4/17/2017

T. Kristen J. Waldron Family 2/16/2017 - 5/19/2017
HSS English (revised leave start date)

7. Resignation:

A. George Markey 12/24/2016
ED Vocal Music

8. Retirement:

A. Kelly L. Josberger 2/1/2017
BWD Principal

STAFF FOR EDUCATIONAL PROGRAMS 9:

9. Basic Skills Program: (Attached)

A. Recommend approval of the attached Local Basic Skills Program Staff/Salary changes.

NOTE: The law on background checks requires clearance prior to any employment becoming final

SUPPORT STAFF 10-18:

10. Secretarial Services:

A. Recommended change of employment:

	<u>Change to:</u>	
<u>Kathleen Buchan</u>	Transportation Sr. Sec'y	\$45,386
Vehicle Maintenance Sec'y	12/22/2016 - 6/30/2017	(Prorated)
<u>Florence D. Marshall</u>	Trans. Dept. Sec'y (12 mos)	\$36,734
Regular Bus Driver	12/22/2016 - 6/30/2017	(Prorated)
(10 mos)		

B. Recommended leave of absence requests:

Toms River, New Jersey, December 21, 2016

<u>Linda M. Flynn</u> STR Senior Secretary	Family	12/12/2016 – 12/21/2016
---	--------	-------------------------

C. Retirement:

<u>Nancy A. Banach</u> HSN Guidance Secretary	2/1/2017
--	----------

11. Special Education Paraprofessionals:

A. Recommended for Employment:
{Code = (R) Replacement}

<u>Renee J. Aiello</u> WD Tier I Paraprofessional	(R) 1/3/2017 – 6/30/2017	\$17,161 (Prorated)
--	-----------------------------	------------------------

<u>Judy F. Landman</u> ED Tier II Paraprofessional	(R) 1/3/2017 – 6/30/2017	\$10,920 (Prorated)
---	-----------------------------	------------------------

<u>Kelly R. McCormick</u> SB Tier II Paraprofessional	(R) 1/3/2017 – 6/30/2017	\$10,920 (Prorated)
--	-----------------------------	------------------------

B. Recommended change of employment:

<i>Change to:</i>		
<u>Danuelle C. DeMartino</u> BWD Tier II Paraprofessional	BWD Tier I Paraprofessional 12/22/2016 – 6/30/2017	\$17,161 (Prorated)

C. Recommended leave of absence requests:

<u>Karen Blauvelt</u> WD Tier I Paraprofessional	Family Ext.	12/2/2016 - 12/18/2016
---	----------------	------------------------

<u>Gabrielle J. Colella-Flanagan</u> ED Tier II Paraprofessional	Family Ext. Medical	11/5/2016 - 12/16/2016 12/17/2017 - 1/9/2017
---	------------------------	---

<u>Joanne S. Hansen</u> ELC Tier I Paraprofessional	Family Ext.	12/24/2016 - 2/10/2017
--	----------------	------------------------

D. Resignation:

Tracey Brooks 12/10/2016
CG Tier II Paraprofessional

Margaret G. Fleming 12/3/2016
STRE Tier II Paraprofessional

Justina M. Lameo 12/3/2016
HSE Tier II Paraprofessional

12. Day Care Paraprofessionals:

A. Recommended for placement of the substitute daycare paraprofessional list at a rate of \$10.43 per hour effective 12/22/2016:

<u>Debra Crosta</u>	<u>Kimberly Davis</u>
<u>Catherine Gyenes</u>	<u>Laura Sardo-Zahler</u>

13. Cafeteria/Playground Aides:

A. Recommended for Employment:
{ Code = (R) Replacement }

<u>Colleen M. Braica</u>	(R)	\$4,823.51
Walnut Street	12/22/2016 – 6/30/2017	(Prorated)

<u>Ruth J. Fink</u>	(R)	\$4,823.51
Walnut Street	12/22/2016 – 6/30/2017	(Prorated)

<u>Mildred M. Palumbo</u>	(R)	\$4,823.51
West Dover	12/22/2016 – 6/30/2017	(Prorated) (Re-Hire)

<u>Laura G. Timony</u>	(R)	\$4,823.51
South Toms River	12/22/2016 – 6/30/2017	(Prorated)

Toms River, New Jersey, December 21, 2016

B. Recommended leave of absence requests:

<u>Peggy J. Parry</u> East Dover	Personal	12/9/2016 – 12/16/2016
-------------------------------------	----------	------------------------

<u>Catherine J. Flitton</u> Cedar Grove	Personal	5/1/2017 – 5/12/2017
--	----------	----------------------

C. Recommended for placement of the substitute cafeteria/playground aid list at a rate of \$8.38 per hour effective 12/22/2016:

<u>Mercedes Diaz</u> <u>Sandra J. Mauro</u>	<u>Bernadette Epstein</u>
--	---------------------------

14. Custodial Department:

A. Recommended change of employment:

<u>Franklin A. Pasquarello, Jr.</u> HSN Night Supervisor	<i>Change to:</i> WAL Head Custodian 1/3/2017 – 6/30/2017	\$42,600.00 (Prorated)
---	---	---------------------------

B. Retirement:

<u>Americo Ascolese</u> WAL Custodian	2/1/2017
--	----------

C. Recommended for placement of the substitute custodial list at a rate of \$13.50 per hour effective 12/22/2016:

Howard W. Gardner

- D. Recommend approval to attend training to receive the Black Seal/Low Pressure License to be reimbursed upon issuance of license at a cost no greater than \$462.00:

Anthony Bacello – HSS Custodian

15. Food Services Department - Cafeteria Workers:

- A. Recommended for employment:

<u>Kirsten H. Schenk</u>	(R)	\$6,435
IS Café Worker	12/22/2016 – 6/30/2017	(Prorated)

<u>Kelly L. Smith</u>	(R)	\$6,435
HSE Café Worker	12/22/2016 – 6/30/2017	(Prorated)

- B. Recommended leave of absence requests:

<u>Denise Arana</u>	Family	12/14/2016 – 12/23/2016
ED Café Worker		

<u>Tiffany M. McDonough</u>	Medical	12/13/2016 – 12/18/2016
HSE Café Worker		

- C. Recommended for placement on the substitute list at a rate of \$8.50 per hour effective 12/22/2016:

<u>Deborah Panarotti</u>	<u>Alycia B. Stumbers</u>
--------------------------	---------------------------

16. Maintenance Department:

- A. Recommended for Employment:
{Code = (TR) Temporary Replacement }

<u>Edward M. Curtain</u>	(TR)	\$44,000
Tradesman – Comp. Service Tech.	1/3/2017 – 4/3/2017	(Prorated)

17. Security Department:

Toms River, New Jersey, December 21, 2016

- A. Recommended for placement on the substitute list at a rate of \$13.50 per hour effective 12/22/2016:

Mario F. Derogotis

Daniel G. Shufeldt

18. Transportation Department:

- A. Recommended for Employment:
{Code = (R) Replacement}

<u>Robert R. Rogers</u>	(R)	\$20,657
Regular Bus Driver	12/22/2016 – 6/30/2017	(Prorated)

- B. Recommended for employment beyond probation:

<u>Alison D. Houlihan</u>	Regular Bus Driver	1/22/2017 – 6/30/2017
<u>John R. Tice, Jr.</u>	Special Ed. Bus Driver	1/22/2017 – 6/30/2017

- C. Recommended leave of absence requests:

<u>Fred A. Kuhmann</u>	Family	12/13/2016 – 12/22/2016
Regular Bus Driver	Ext.	

<u>Robert D. Pilovsky</u>	Family	11/14/2016 – 11/23/2016
Regular Bus Driver		

<u>Theresa A. Pratt</u>	Family	12/13/2016 – 1/19/2017
Special Ed. Bus Attendant		

<u>Anna N. Ragone</u>	Personal	3/16/2017 – 3/17/2017
Special Ed. Bus Attendant		

<u>Patricia Russell</u>	Family Ext.	12/20/2016 – 1/17/2017
Special Ed Bus Driver	Medical	1/18/2017 – 1/23/2017

- D. Retirements:

Rosanne Argenziano 2/1/2017
Regular Bus Driver

James Mercurio 1/1/2017
Special Ed. Bus Driver

E. Removal from the substitute bus driver list effective 12/9/2016:

A.V.

F. Recommended for placement of the substitute bus driver list at a rate of \$18.50 per hour effective 12/22/2016:

<u>Michael Cifello, III</u>	<u>Jennifer L. Cleaver</u>
<u>Benjamin Currie</u>	<u>Gary A. Dressing</u>
<u>Carol L. Kmetz</u>	<u>Michael L. Konz</u>
<u>Jacquelin M. McCarthy</u>	<u>Daniel Rodriguez</u>
<u>Ethan J. Vacchiano</u>	<u>Pamela S. Wolf</u>

19. Extracurricular:

A. Remove Fall Half-Year Extracurricular Recommendations & Payments :

<u>Dylan Langford</u>	HSS Robotics	\$-370.30
<u>Stephanie Reid</u>	HSN Robotics	\$-1,550
<u>Kristen Waldron</u>	HSS English Tutoring	\$-370.30

B. Fall Half-Year Extracurricular Recommendations & Payments+:

<u>Jessica Maier</u>	HSS Habitat for Humanity	\$370.30
<u>Philip Martin</u>	HSS Anime	\$370.30
<u>Ronald Olender</u>	Elementary Instrumental Music Equipment Advisor	\$1,607.50

+Salary Pending TREA Negotiations

C. 2015-2016 Extracurricular Recommendation & Payment+:

Toms River, New Jersey, December 21, 2016

<u>Ronald Olender</u>	Elementary Instrumental Music Equipment Advisor	\$3,215
-----------------------	--	---------

D. Winter Half-Year Extracurricular Recommendations & Payments+:

<u>Diane Domzalski</u>	IE Cheerleading	\$1,539
<u>Teresa Galler</u>	IE Ski Club	\$1033.76
<u>Christine Morsch</u>	IE Ski Club	\$443.04

+Salary Pending TREA Negotiations

E. Winter Volunteer Coaching Recommendation:

<u>Charles Olsen*</u>	HSS Boys' Basketball
<u>Leslie Withstandley</u>	HSN Boys' Track

*Out of District

F. Winter Coaching Corrections+:

	From:	To:
<u>Charles Monanian</u>	Step 2, \$3,449	Step 3, \$5,076
HSN Asst. Boys' Track		

<u>John Miller</u>	Step 2, \$2,840	Step 3, \$4,057
HSS Head Girls' Bowling		

+Salary Pending TREA Negotiations

G. School Musical Recommendations & Payments Corrections+*:

	From:	To:	Salary:
HSE Stage Manager	<u>Jessica Sanford</u>	<u>David Sanford*</u>	\$2,408
HSE Pit Orchestra	<u>Nichole Delnero</u>	<u>Elizabeth Lee</u>	\$480

+Salary Pending TREA Negotiations

*Out of District

NOTE: The law on background checks requires clearance prior to any employment becoming final

G. Spring Coaching Recommendations & Payments+: (Attached)

High Schools East, North & South
Intermediate Schools East, North & South

<u>Aileen Lavin</u>	Challenger League	\$1,500
<u>Veronica Maier</u>	Challenger League	\$1,500

+Salary Pending TREA Negotiations

H. Spring Half-Year Extracurricular Recommendations & Payments +:
(Attached)

High Schools East, North & South
Intermediate Schools East, North & South

+Salary Pending TREA Negotiations

I. Recommend approval for the Pine Belt Arena to host a Toms River Basketball Showcase. This event will take place on Saturday, January 28, 2017 at the Pine Belt Arena starting at 11:00 a.m. The boys' basketball teams from Toms River East, North and South, along with fellow Shore Conference member schools will also be a part of this event. There will be no cost to the Board of Education.

20. Substitute Nurses/Athletic Trainer/Secretaries (Attached)

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final

21. Off Payroll Report: (Attached)

22. Revised Support Staff Paid Holiday Schedule (Attached)

CERTIFICATED STAFF 23:

23. Recommended Leave of Absence Requests:

A.	<u>James P. Gilligan</u>	Family	12/21/2016 - 12/23/2016
	ED Grade 5		

24. Extracurricular:

A. School Musical Recommendations & Payments Corrections+*:

	From:	To:	Salary:
HSN Makeup Coord	<u>Danielle M. Stolz</u>	<u>Melissa Fitzpatrick</u>	\$+526.50

+Salary Pending TREA Negotiations

*Out of District

NOTE: The law on background checks requires clearance prior to any employment becoming final

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

EDUCATIONAL PROGRAM AGENDA + ADDENDUM

EDUCATIONAL PROGRAMS ITEMS 1-12

A motion was made by Mrs. Esparza, seconded by Mr. Giovine and carried that the following resolution be approved:

- 1. Application for Reimbursement of Professional Graduate Courses (Attached)**
- 2. Donations:**
 - A. Recommend the attached be accepted with thanks.
- 3. Educational Activity Requests (Attached)**
- 4. Funded Programs: (Attached)**

- A. Recommend acceptance of the United States Environmental Protection Agency's (EPA) National Clean Diesel Rebate Program – 2016 School Bus Replacement and Retrofit Funding Opportunity rebate acceptance in the amount of \$180,000.
- 5. **Graduate Reimbursement:** (Attached)
- 6. **Homebound Instruction** (Attached)
- 7. **Recommended Professional Leave Requests:** (Attached)
- 8. **Student Services:**
 - A. Out-of-District Day Placement Request (Attached)
 - B. Tuition Pupils Received Requests (Attached)
 - C. Tuition Pupils Sent Requests (Attached)
 - D. Children's Center Outreach Program Request (Attached)
- 9. **ESEA 2016 Accountability Profile Action Plans:**
 - A. The Superintendent recommends the Board of Education approve the ESEA 2016 Accountability Profile Action Plans for the district as per the NJDOE memo dated November 15, 2016. The information is currently embargoed by the NJDOE and will be made available to the public at a later date.
- 10. **Recommended Professional Leave Requests:** (Attached)
- 11. **Educational Activity Requests** (Attached)
- 12. **Nursing Services Plan:**
 - A. Recommend approval of the attached Addendum to Standing Orders for the 2016 - 2017 School Year.

On roll call the following vote:

Ayes: Corby, Esparza, Giovine, Nardini, Raimann, Sigurdson, Torrone, Onofrietti

Noes: None

Abstained: None

Absent: McCormack

OLD BUSINESS & NEW BUSINESS

Mr. Corby and Mr. Giovine thanked Gloria McCormack and Jim Sigurdson for their service on the Board.

Mr. Raimann discussed the picketing and would like to see the contract settled.

Mr. Sigurdson thanked the Board for their comments and stated he is proud of Mr. Healy's efforts along with the Board, Administration and Board Attorney to making this a great district in New Jersey.

Mrs. Torrone thanked Mrs. McCormack and Mr. Sigurdson and congratulated Mr. Corby.

Mr. Onofrietti wished the best to Mrs. McCormack and Mr. Sigurdson and thanked High School North's students for good behavior at the football game. Mr. Onofrietti also thanked the Board their support in the past year as he served as Board President.

INQUIRIES FROM GUESTS AND PRESS (limited to 5 minutes as per Board Policy # 0167 – Public Participation in Board Meetings)

Ms. Whittikir discussed injured niece and concerns with the stairs at school, along with changing classes, Board election next month.

Ms. Etkorn commended the Board for appointment of Beachwood Interim Supervisor position, thanked Mr. Healy dealing with bus issue, recording committee meetings, Mr. Raimann's vote on HIB report.

Mrs. Polozzo thanked retiring Beachwood Principal for her service.

A motion was made by Mr. Giovine, seconded by Mrs. Torrone and carried that the meeting be adjourned at 9:04 P.M.

Toms River, New Jersey, December 21, 2016

All members present voting Aye.

Wendy L. Saxton, Board Secretary